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**Abbey Ridge Condominium Association**

**SELLER INFORMATION SHEET**

**Dear Seller/Realtor** – Please complete this form in its entirety and submit a **\$150.00** administrative fee if closing date is at least 14-working days from date this form is returned to Lakes Property Management, or **\$200.00** if closing is less than 14-days from date this form is returned.

**Seller Information**

Print Seller/Owner Name: \_\_\_\_\_ Unit Address: \_\_\_\_\_

Seller's Permanent Address: \_\_\_\_\_

Primary Owner Telephone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Realtor: \_\_\_\_\_ Realtor Tel: \_\_\_\_\_ Realtor Fax: \_\_\_\_\_

**Basic Unit/Selling Information**

Floor Plan (Example: lower level, 2 bedrooms, 2 baths): \_\_\_\_\_

Purchase Price: \_\_\_\_\_ Closing Date: \_\_\_\_\_

**Buyer Information**

Print Buyer/New Owner Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Primary Telephone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_