

Lakes Property Management, LLC  
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Lake Geneva, WI 53147  
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**Property Information Sheet**

Owner's Name: \_\_\_\_\_ Home Tel: (\_\_\_\_) \_\_\_\_\_  
Bus: Tel: (\_\_\_\_) \_\_\_\_\_ Cell/pager #: (\_\_\_\_) \_\_\_\_\_

Owner's Address: \_\_\_\_\_ City: \_\_\_\_\_  
State \_\_\_\_ Zip \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Rental Property Information**

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Are you the sole owner of the property? – **YES** **NO** (If NO, please provide the names of the other owner(s)  
\_\_\_\_\_)

What is the amount of rent you are requesting? \_\_\_\_\_ per month

What is your security deposit requirement? \_\_\_\_\_ (We recommend one month's rent).

**Once your property is rented, please circle the utilities/payments that the tenant will be responsible for on a regular basis:**

Gas	Trash	Lawn Care
Cable	Septic	Snow Removal
Electric	Cable	
Water	Association Dues	

**Utilities/Emergency Contact Information**

Cable \_\_\_\_\_ Water \_\_\_\_\_ Trash \_\_\_\_\_

Electric \_\_\_\_\_ Police \_\_\_\_\_ Fire \_\_\_\_\_

Gas \_\_\_\_\_

**Property Amenities**

**Bedrooms** 1 2 3 4 5    **Baths** .5 1 2 3 4    **Garage** N 1 2 3 4    **Basement** N F U

**Floors** 1 2 3 bi tri    **Driveway** Y N    **Central Air** Y N

**Furnace** G E    **Window/exhaust fan in bathrooms** \_\_\_\_\_

**Flooring** \_\_\_\_\_

**Window Coverings** Y N    **Basement have sump pump** Y N N/A    **Alarm** Y N

**Stove** Y N    **Frig** Y N    **Water Soft** Y N

**Washer** Y N **Dryer** Y N    **Dishwasher** Y N    **Fireplace** Y N

**Other** \_\_\_\_\_

**Lease Terms/Conditions**

**Smoking** Y N    **Smokers Deposit** Y N    **Amount** \_\_\_\_\_

**Pets** Y N    **Pet Deposit** \_\_\_\_\_    **Exceptions** \_\_\_\_\_

**Repairs To be made:** \_\_\_\_\_

\_\_\_\_\_

**Additional Information/Special Instructions:** \_\_\_\_\_

\_\_\_\_\_

*Thank you for using Lakes Property Management, LLC*